SECTECH ROADSHOW AUSTRALIA

CONTACTS

Event Manager: **Monique Keatinge**
Mobile: +61 (0)418 880 960
Office: +61 (0)2 9280 4425
Email: events@sectechroadshow.com.au

EXHIBITORS MANUAL 2026

«

Prepared for:
SECTECH AUSTRALIA EXHIBITORS 2026

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IMPORTANT DATES

1	EXHIBITORS DELIVER ROAD CASES TO TBA **BETWEEN TBA**	TBA TBA No Deliveries on Weekends
2	TRUCKS DEPART SYDNEY	TBA
3	BRISBANE EVENT	12 MAY 2026
4	SYDNEY EVENT	14 MAY 2026
5	MELBOURNE EVENT	19 MAY 2026
6	ADELAIDE	21 MAY 2026
7	PERTH EVENT	26 MAY 2026
8	SYDNEY RETURNS & FREIGHT COLLECTION	TBA

SEE PAGE 8 FOR FULL DETAILS

SECTECH | Australia

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2026/26-V2.3

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**EVENT 1
BRISBANE**

EVENT 1
BRISBANE

**Tuesday, 12 May 2026
12:00 PM - 6:00 PM**

Royal International Convention Centre
Brisbane Showgrounds Hall C
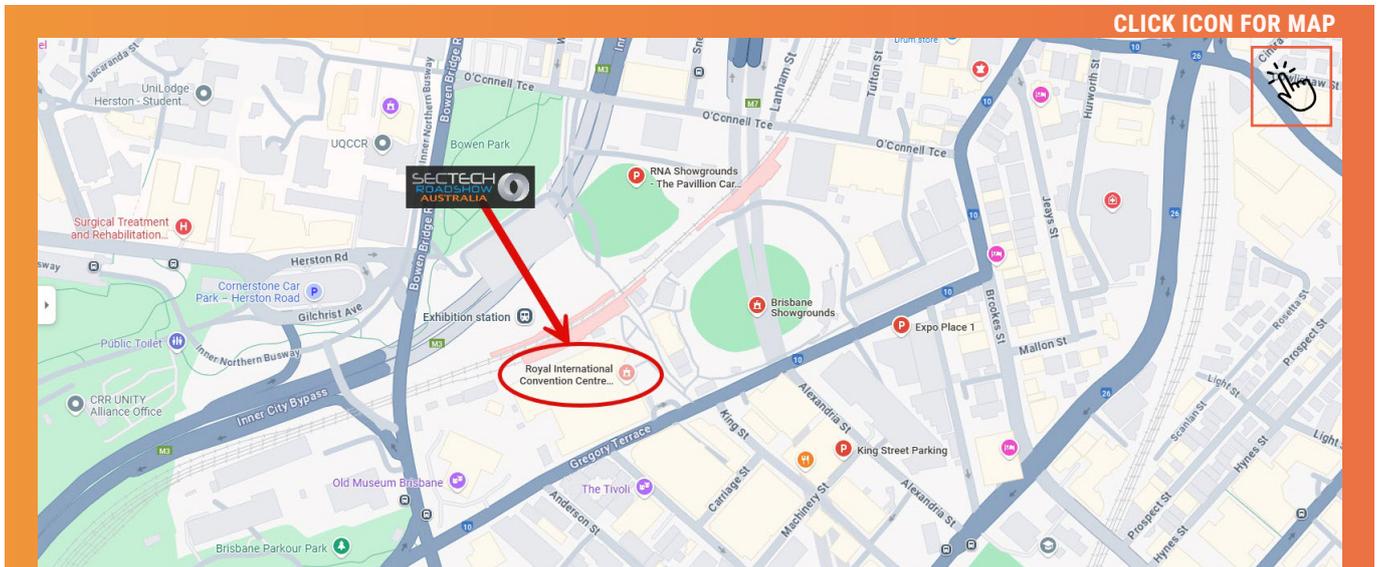**600 Gregory Terrace**
Bowen Hills QLD 4006

Notes

- The event is located in **HALL C**.
- Make sure your staff have high-viz vests when setting up and taking down.
- The loading bay is located of Gregory Terrace directly adjacent to the building.
- If you require public transport to or from the venue, or you have guests whom require the same, please click here.

Scan or Click on the QR Code to get Directions to the Venue.

Contacts

For queries, please call our Event Manager: Monique on:　L.　**+61 (0)2 92880 4425**
　　　　　　　　　　　　M.　**+61 (0)418 880 960**

CLICK ICON FOR MAP

EVENT 2
SYDNEY

THURSDAY, 14 MAY 2026
12:00 AM - 6:00 PM
ROSEHILL GARDENS RACECOURSE
ROSEHILL GARDENS
JAMES RUSE DRIVE
ROSEHILL NSW 2142

Notes

- The event is located in the **EXHIBITION HALL**.
- Make sure your staff have high-viz vests when setting up and taking down.
- If you require public transport to or from the venue, or you have quests whom require the same, please click here.

Scan or Click on the QR Code to get Directions to the Venue.

Contacts

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                        M.   +61 (0)418 880 960

CLICK ICON FOR MAP

EVENT 3
MELBOURNE

EVENT 3
MELBOURNE

Tuesday, 19 May 2026
12:00 PM - 6:00 PM

Melbourne Convention & Exhibition Centre
1 Convention Centre Place
South Wharf VIC 3006

Goldfields Theatre: Door 11 & 12

Notes

- Event located in **Goldfields Theatre - Door 11 & 12**.
- Make sure your staff have high-viz vests when setting up and taking down.
- If you require public transport to or from the venue, or you have quests whom require the same, please [click here](#).
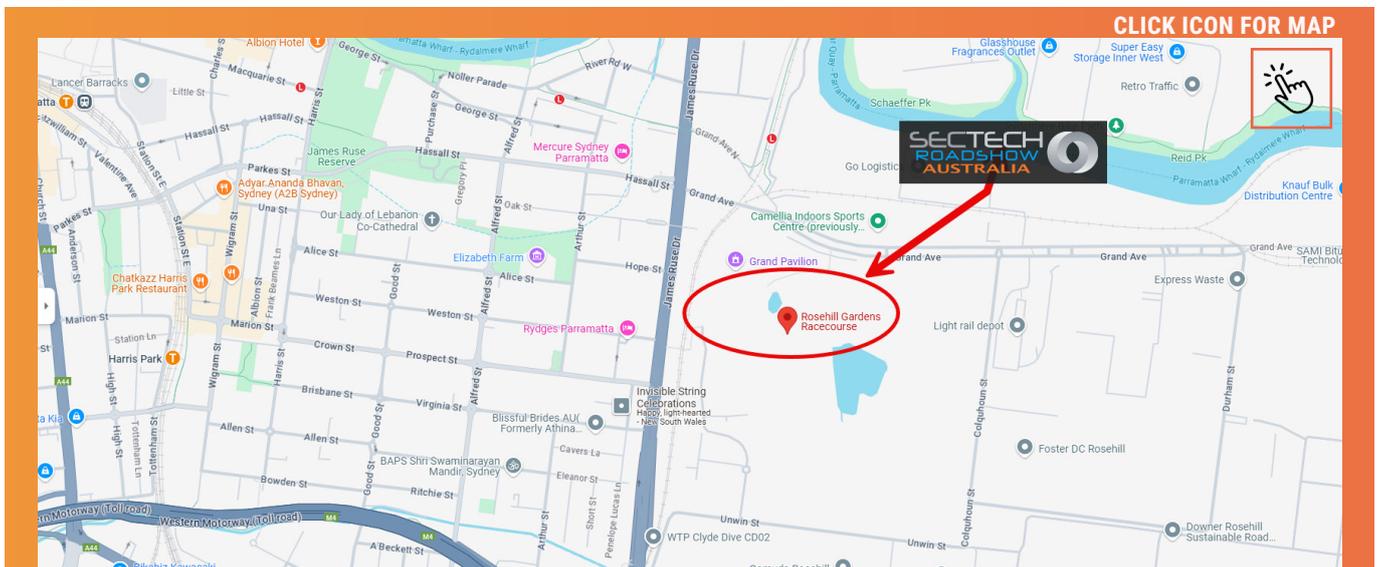
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M.   +61 (0)418 880 960

Scan or Click on the QR Code to get Directions to the Venue.

CLICK ICON FOR MAP
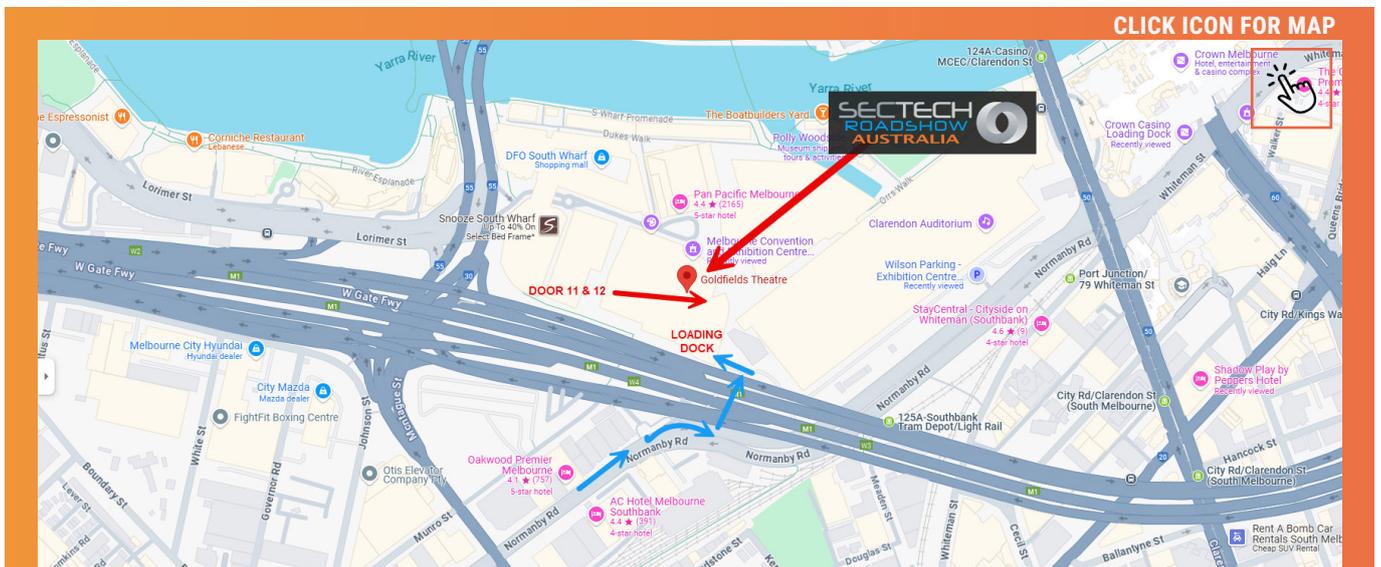
**EVENT 4
ADELAIDE**

EVENT 4
ADELAIDE

**THURSDAY, 21 MAY 2026
12:00 PM - 6:00 PM**

ROYAL ADELAIDE SHOWGROUNDS

GOODWOOD RD

WAYVILLE SA 5034

RIDLEY CENTRE: GATE 2

Notes

- The event is located in the **Ridley Centre - Gate 2**.
- Make sure your staff have high-viz vests when setting up and taking down.
- Adelaide is 1/2 hour behind EST (Sydney).
- If you require public transport to or from the venue, or you have quests whom require the same, please click here.

Contacts

For queries, please call our Event Manager: Monique on:

    L.   **+61 (0)2 92880 4425**

    M.   **+61 (0)418 880 960**

Scan or Click on the QR Code to get Directions to the Venue.

CLICK ICON FOR MAP
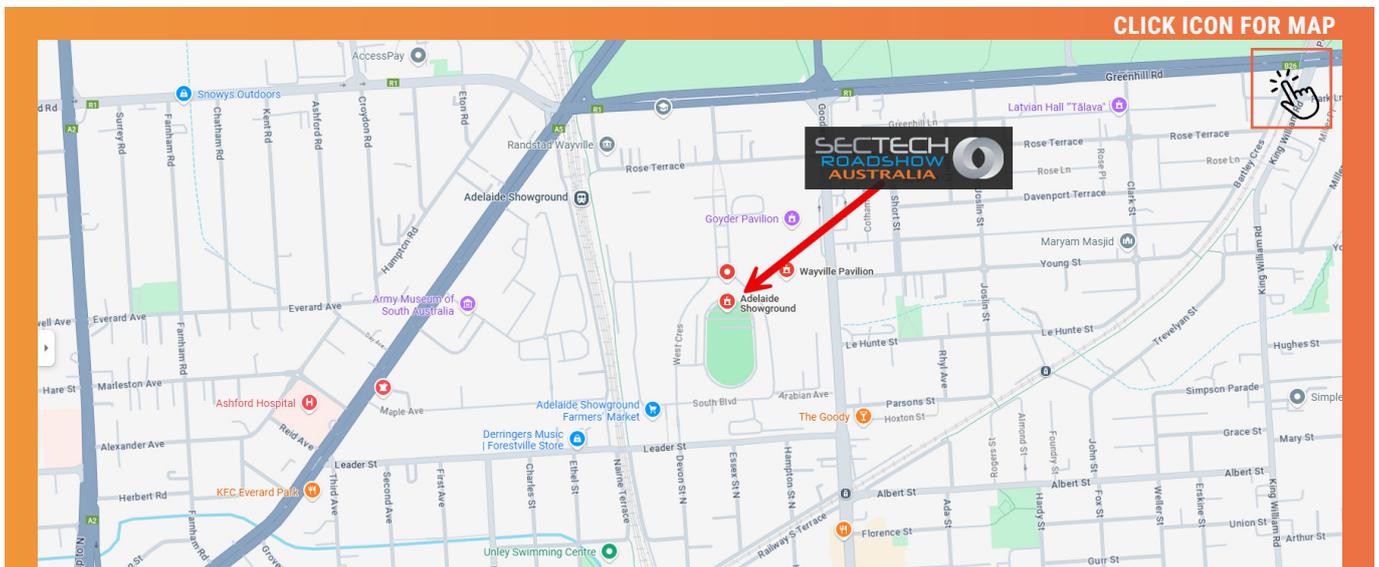
**EVENT 5
PERTH**

EVENT 5
PERTH

**TUESDAY, 26 MAY 2026
12:00 PM - 6:00 PM**

CROWN PERTH

**GREAT EASTERN HWY,
BURSWOOD WA 6100**

GRAND BALLROOM: ALL ENTRY

Notes

- The event is located in the **GRAND BALLROOM**.
- Exhibitors should consider flying into Perth the night before the event.
- Time zones in Perth are **3 hours behind EST** (Sydney, Brisbane).
- Make sure your staff have high-viz vests when setting up and taking down.
- If you require public transport to or from the venue, or you have quests whom require the same, please click here.
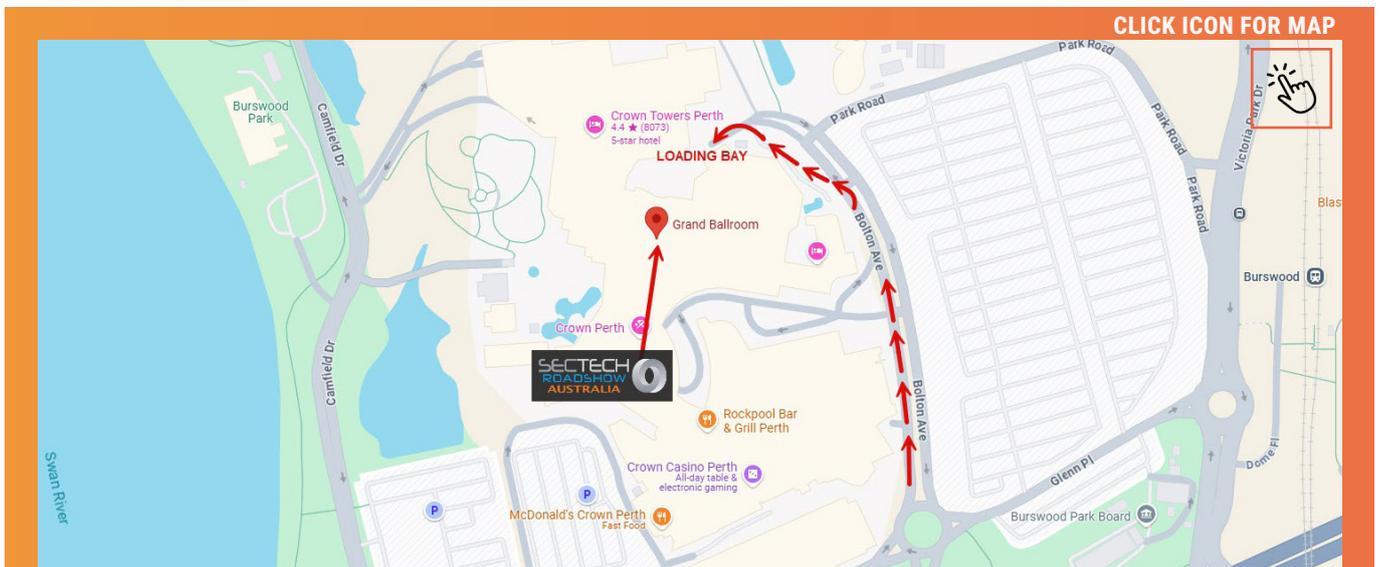
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Scan or Click on the QR Code to get Directions to the

CLICK ICON FOR MAP

DELIVERY & PICKUP FROM WAREHOUSE

DELIVERY

Road cases are to be delivered between:
TIMES: TBA
DATES: TBA
TOTAL: *TBA - 4 DAYS to Deliver*

Storage Warehouse Details
APOLLO LOGISTICS
4 Kaleski Street, Moorebank, NSW 2170.

Email: tpt@apollolog.com.au
Ph: (02) 9755 7777 or (02) 9602 7689

Road Case Delivery
DELIVERY WINDOW FROM
Time: 8:30AM - 12:30PM
Date: TBA

to

Date: TBA
ONLY 4 DAYS to DELIVER
Close Off 10AM TBA

Note: No Deliveries Weekends i.e. 2nd, 3rd And 30th May 2026

⚠️ **All freight details need to be emailed to: events@sectechroadshow.com.au i.e. number of cases, weight, and size so we can maintain inventorycontrol.**

DEPOT - DELIVERY
APOLLO LOGISTICS

4 KALESKI STREET, MOOREBANK, NSW 2170.

ALL INCOMING FREIGHT MUST BE BOOKED EMAIL: TPT@APOLLOLOG.COM.AU

PH: 02 9755 7777 OR 02 9602 7689

PICKUP

Road cases will be ready for pickup from:
TBA

M&S TRANSPORT
4 Kaleski Street, Moorebank, NSW 2170.

Email: tpt@apollolog.com.au
Ph: (02) 9755 7777 or (02) 9602 7689

DEPOT - PICKUP
M&S TRANSORT PTY LTD

4 KALESKI STREET, MOOREBANK, NSW 2170.

ALL INCOMING FREIGHT MUST BE BOOKED IN WITH BROOKE- EMAIL: TPT@APOLLOLOG.COM.AU

PH: 02 9755 7777 OR 02 9602 7689

ROAD CASE PICKUP
PICKUP DATES

Date: TBA
to
Date: TBA

⚠ DANGER

Do Not Operate

This Lock/Tag may only be removed by:

Name: _____

Dept.: _____

Expected Completion: _____

DO NOT REMOVE THIS TAG

INFORMATION FOR ALL EXHIBITORS

PLEASE READ THESE NOTES CAREFULLY

💡 ELECTRICAL TEST & TAG

EVERY ELECTRICAL ITEM MUST CARRY A CURRENT TEST TAG

This includes 'New to service'. You can buy and attach a 'New to service' tag yourself. Existing equipment must be tested and tagged. Most venues now DO random inspections and things CAN become very difficult if they find non-compliance.

MOST VENUES NOW DO RANDOM INSPECTIONS AND THINGS CAN BECOME VERY DIFFICULT IF THEY FIND NON-COMPLIANCE.

STAND DESIGN

Exhibitors have four (4) hours to build their displays for events, starting from 8:30 AM; except for Perth which allows three (3.5) hours starting at 9 a.m. The show opens at 12 midday.

Please do not use a stand building company!

This can be very costly, and often results in complex constructions that cannot be assembled in the time allowed and are also very difficult to pack for the tour.

SecTech does not provide shell scheme (walls). You build your own free-standing display. Use signs as your walls.

The Rules Are: Nothing Can be Hung or Flown. Please be mindful we are a touring roadshow, so your equipment will be loaded in and out of our trucks (by our team) for each show, and will travel over 10,500kms.

Some wear and tear on road cases and your freight is inevitable. You will need robust road cases (see image) – **STRICTLY NO PALLETS**. The trucks we use are heavy duty touring trucks.

FURNITURE

We can provide complimentary trestle tables, cloths and chairs if required. Please note these items cost us to provide so if you do not need them, please don't ask especially with regards the number of chairs.

ALLOWANCE (FOR EACH 3 X 3 SPACE BOOKED):
A. 1 x Trestle Table with Dimensions: L. 1.828 mm x H. 733 mm x W. 762 mm
B. 1 x Black Cloth
C. 2 x Chairs
Please submit your order by:
TUESDAY 2 APRIL via events@sectechroadshow.com.au

WI-FI

Exhibitors use their own 5G mobiles. Bring wireless hotspots with you. Venues do not have enough Wi Fi for commercial expo.

If you want to have wired internet, contact **Monique** at:
events@sectechroadshow.com.au for venue forms to complete.

PARKING

At SECTECH we offer you, and any delegate who registers in advance, free parking. Some venues have integrated car parks that fill up, and some delegates want to park a van. Other venues operate 'Pay and Display'.

If the venue is 'Pay and Display', we work on a refund basis. You pay to park, bring us the receipt, and we reimburse. We give you a claim form which can be completed and emailed to us. We then remit the money.

We will email you specific parking instructions for your working staff before the event. Please follow these as parking outside the designated areas will not be refunded.

TOUR CREW DIRECT CONTACTS

MONIQUE KEATINGE: 0418 880 960

JOHN ADAMS: 0419 956 661

ONLINE VERSION HERE

SHOW DAY TIMELINE
PHASES & SUPERVISORS

12 May BNE → **14 May** SYD → **19 May** MEL → **21 May** ADL → **26 May** PER

6:00 AM
LOAD IN - PHASE 1

LOAD IN (No Exhibitors Involved)
Loaders and SecTech Staff MUST Wear Hi-Viz

Trucks on site: 6.00 A.M.
Load in complete: 8.30 A.M. – 9.00 A.M.
Supervisor: Monique
Mobile: 0418 880 960
Email: events@sectechroadshow.com.au

8:00 AM
8:30 AM
STAND BUILD - PHASE 2

STAND BUILD (With Exhibitors) FOR ALL
STAND BUILD FOR *PERTH ONLY*

Bring a Hi-Viz Vest – Required in all Venues.
Times: From 12 pm until 6 pm
Supervisor: Monique
Mobile: 0418 880 960
Email: events@sectechroadshow.com.au

12:00 PM - 6:00
SHOW - PHASE 3

TRADE SHOW PUBLIC HOURSALL
Main Event

Times: From 12 pm until 6 pm
Supervisor: Monique
Mobile: 0418 880 960
Email: events@sectechroadshow.com.au

6:00 PM

PACK UP (with Exhibitors)
Hi-Viz Vest Must Be Worn

PACK-UP
Hi-Viz Vest Must Be Worn

Approx. 7:00 PM

PHASE 4
Exhibitors pack stands & equipment into road cases. Usually by or before 7pm.

PHASE 5
Full Load Out

9:00 PM

COMPLETE

SHOW DAY

Please arrive by 8.00am (except Perth which is 8:30 a.m.). On entry to the venue, you will pass our automated registration desk. Please collect staff badges at this point. In Perth, all exhibitors will need to get special security passes from the venue before entering. Allow one (1) hour as queues can be long.

On entering the exhibition space, you will find your road case with your freight on or near your allocated stand space. If you need orientation or help, ask a crew member, or find Monique [**M: 0418 880 960**].

If you have previously reserved a trestle table and chairs, please request it on arrival and it will be supplied. If you need a black drape for your table(s), see Monique.

We run 1 x 10-amp power circuit to your space (2 x for double spaces), often this is still underway when you arrive. Please be patient! We **DO NOT** provide 3 phase power. Our loaders are available to assist you move things, and help you position gear but not build your stand. See Monique for assistance.

Unpack your cases and park them all together in the authorised place. Note in some venues, this might be some distance from the floor. We try to avoid this. Check where they are, so you can get them yourself at 6:00 PM when safe to do so.

We will attempt to have venue air conditioning / heating working for your arrival, and water station(s) nearby. Exercise due care as there will be heavy cases, and crew milling around in a professional way.

Happy Hour starts at 4.30pm and runs until 6pm. We offer free beer, white, red and sparkling wine, juice, soft drinks and water. Light refreshments will be served.

At 6:00PM, pack up and go. Most exhibitors are finished packing up by 6.30 PM, and hardly anyone is still working at 7:00 PM. We work into the night loading the trucks with your road cases, and our dedicated touring drivers then drive the trucks to the next city.

BADGE SCANNING

INFORMATION ON REGISTEREING STAFF FOR LEAD SCANNING APP WILL BE SENT CLOSER TO THE ROADSHOW COMMENCING.

FREIGHT: WEIGHT/DIMENSIONS

You deliver your freight to our Sydney depot by no later than the due date – **see front page schedule.** We load everything into our dedicated touring trucks, finishing in Sydney as part of the cost of the roadshow.

1 FOR 3m x 3m STANDS — MAX. 750kg
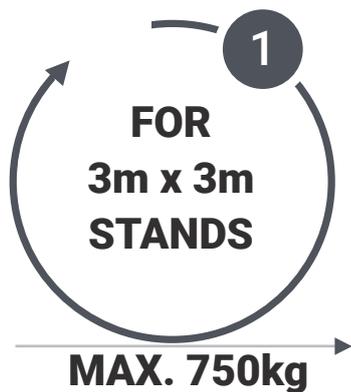
If you have a 3m x 3m stand then TOTAL weight must not exceed 750kg and TOTAL cubic dimensions must not exceed 3 cubic metres.

01   For 3m x 3m Stands

02   Maximum Weight **750kg**

03   Dimensions Max.

2 FOR 6m x 3m STANDS — MAX. 1,500kg

If you have a 6m x 3 m space, then TOTAL weight must not exceed 1500kg and TOTAL cubic must not exceed 6 cubic metres.

01   For 6m x 3m Stands

02   Maximum Weight **1,500kg**

03   Dimensions Max.

3 FOR 9m x 3m STANDS — MAX. 2,250kg

If you have a 9m x 3m space, then TOTAL weight must not exceed 2,250kg and TOTAL cubic must not exceed 9 cubic metres.

01   For 9m x 3m Stands

02   Maximum Weight **2,250kg**

03   Dimensions Max.

Freight **INCLUDES** everything you send. Mark **EVERYTHING** clearly and noticeably with your company name.

FLOOR PLAN

We do not publish a floor plan. The show is compact so everyone can be well located. We rotate exhibitor positions during the tour, so no one is disadvantaged.

ROADCASES

SecTech is different. Our trucks arrive, our crews unload, and we roll your road cases containing your equipment to your allocated space. Other (traditional) tradeshows shift pallets from trucks to stands with forklifts – which then means someone has to break down the pallet, dispose of the cling wrap (and the pallet). This leaves a bunch of half broken cartons also to move. We do not tour pallets, so do not deliver them.

> **Dimensions of road cases (measured in cm.)**
> **To be no bigger than: 240 Length x 115 Width x 110 Height**

ROADCASE RULES!

Please ensure your road-cases have 100mm (4") professional castors. If it is a large road case (noting weight and dimension limits above) then add more wheels.

Mark every road case with **COMPANY** name **ON TOP** and on at least **TWO SIDES**.

← **THIS IS AN EXAMPLE OF A ROADCASE**

CORRECT UTILITY

Roadcases may come in various different shapes and sizes but always resemble the above.

NOT A ROADCASE

EXAMPLE OF A CRATE

Above is a **CRATE**. It is not strong or secure, and is almost impossible to move; your equipment will be at risk using a crate (yours).

IT CANNOT & WILL NOT BE LOADED!

⚠ FREIGHT MUST BE INSURED

Freight Insurance!

Make sure your freight is **insured**. We take all reasonable care, but we and the trucking contractors are not common carriers. We assume no responsibility or liability for loss or damage.

WORKING SAFELY MAY GET OLD BUT SO DO THOSE WHO PRACTICE IT

SAFETY FIRST

SECTECH ROADSHOW

WORKPLACE HEALTH & SAFETY POLICY

SecTech Roadshow (**SECTECH ROADSHOW)** supports the objectives of the New South Wales Work Health and Safety Act and Regulation (2011), and any other state based relevant legislation when SECTECH ROADSHOW people are within that jurisdiction.

SECTECH ROADSHOW recognises its responsibility to our workers, contractors, exhibitors and members of the public and is committed to delivering safety and service.

SECTECH ROADSHOW will provide and maintain a safe working environment for the health, safety and welfare of all stakeholders who may be affected by our work.

Employment of proper safety systems such as risk management, hazard identification, adequate supervision, safety education and personal responsibility by all in the workplace will minimise the risk of accidents and injuries in the workplace.

In order to achieve these objectives, we will focus on:

○ Compliance with safety and workers compensation legislation and any relevant Standards or Codes of Practice, as far as is reasonably practicable to do so.

○ WHS activities and measures are based on systematic risk assessment carried out in consultation with the workers.

○ WHS measures are proactive in order to avoid health and safety risks to stakeholders, focusing on adequate planning of projects, work environment, internal audits and hazard prevention and control.

○ Effective consultation between managers, supervisors, contractors, workers and exhibitors.

○ Effective consultation between managers, supervisors, contractors, workers and exhibitors.

○ Ensuring managers, supervisors and workers are held accountable and responsible for WHS performance.

○ The provision of adequate information and instruction for workers, contractors and exhibitors.

○ Monitor and evaluate the effectiveness of the WHS systems to ensure ongoing continuous improvement.

○ The provision and maintenance of premises, equipment, plant and substances that are safe and without risks to health.

○ Manage hazards and risks within the properties, sites or activities that are under the control of **SECTECH ROADSHOW**.

PURPOSE & IMPORTANCE OF THIS POLICY

The purpose of this policy is to inform all employees of and contractors to **SECTECH ROADSHOW** about the requirements and responsibilities in relation to workplace health and safety and to raise awareness about these issues.

SECTECH Australia Employees & Contractors Shall Be Responsible for:

○ **Working safely and observing all health and safety instructions, standards and practices.**

○ **Using safety devices and wearing personal protective equipment (PPE) as directed by their supervisor.**

> "SECTECH ROADSHOW regards workplace accidents, diseases and unsafe work practices and methods as preventable."

○ **Maintaining safety devices and PPE in an operational and hygienic conditions at all times.**

○ **Promptly reporting to their supervisor or SECTECH ROADSHOW representative any work accident, injury or occupational health or safety problem.**

○ **Reporting to their supervisor or SECTECH ROADSHOW representative any situation which the worker believes is a work hazard or an unsafe practice; and**

○ **The health and safety of all fellow employees and contractors at the workplace.**

ACCOMMODATION OPTIONS

PLEASE FIND ATTACHED AND BELOW SOME ACCOMMODATION DISCOUNT OPTIONS FOR PERTH, ADELAIDE, MELBOURNE, SYDNEY AND BRISBANE. **PLEASE ONLY USE THE LINKS ON THIS PAGE.**

LOCATION	DEAILS	LINKS
BRISBANE	**Rydges Fortitude Valley Brisbane** has a special discount available for SecTech, but this is not a managed group block, once the special event rate room allocation is exhausted the best rate available online with a 10% discount will be offered.	CLICK HERE
SYDNEY	**To Be Confirmed**	CLICK HERE
MELBOURNE	**Pan Pacific Melbourne** Guests will need to call the hotel reservations department and quote the below codes. Open Mon – Sat from 09:00 – 17:00, contact Holly [holly.hearn@panpacific.com] with **Code: 2537208** **Clarion Suites Gateway** Located in the heart of Melbourne CBD, 9-min. walk from the Melbourne Convention & Exhibition Centre (MCEC), spacious apartment-style accomm. inc. Studio Rooms. **Offer: 15% discount on BAR (best available rate)** **PromoCode: SecTech26** **Booking Link: https://clarionsuitesgateway.com.au/** **Email: res@clarionsuitesgateway.com.au**	CLICK HERE CLICK HERE
ADELAIDE	**Ridges Southpark** We offer an exclusive discount link for exhibitors attending events at the Showgrounds, which is already loaded with 15% accommodation discount, breakfast discount & also free parking, if required.	CLICK HERE
PERTH	**The Crown Perth** has special rates available for SecTech guests and staff. Please see **next page or Click Here**. **Crown Metropol Perth** - Click Here **Crown Promenade Perth** - Click Here	CLICK HERE

Message from Monique

SECTECH ROADSHOW regards workplace accidents, diseases and unsafe work practices and methods as preventable.

Thank you for taking the time to read through the manual. We wish you a safe SecTech and look forward to seeing all soon.

Monique Keatinge

Signed:

Dated:　　3rd　February 2026

Monique Keatinge

Event Coordinator/Director

M: +61 418 880 960

E: events@sectechroadshow.com.au

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We look forward to welcoming you.

THANK
YOU
—

FOR YOUR SUPPORT

SecTech
Australia | 2026

JOHN ADAMS
SECTECH

CONTACT US
—

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Surry Hills, NSW 2010

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+61 (0)418 880 960

events@sectechroadshow.com.au

https://sectechroadshow.com.au

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